



Republic of the Philippines
DEPARTMENT OF EDUCATION
Region VII, Central Visayas
DIVISION OF CEBU PROVINCE
Sudlon, Lahug, Cebu City



July 1, 2015

DIVISION MEMORANDUM

No. 395 s. 2015

**IMPLEMENTING GUIDELINES ON THE SPECIAL PROGRAM
IN SPORTS (SPS)**

To: Assistant Superintendent
Education Supervisors/Coordinators
District Supervisors/OICs
Elementary and Secondary School Heads
Heads, Private Elementary and Secondary Schools

1. Attached is DepEd Order No. 25, s. 2015, entitled "Implementing Guidelines on the Special Program in Sports (SPS).
2. Immediate and wide dissemination of this Memorandum is desired.


ARDEN D. MONISIT, ED. D.
Schools Division Superintendent

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Republic of the Philippines
Department of Education

23 JUN 2015

DepEd O R D E R
No. **25**, s. 2015

IMPLEMENTING GUIDELINES ON THE SPECIAL PROGRAM IN SPORTS (SPS)

To: Undersecretaries
Assistant Secretaries
Bureau Directors
Regional Directors
Schools Division Superintendents
Heads, Public and Private Secondary Schools

1. To address the needs of talented students in the different sports disciplines, the Department of Education (DepEd) shall implement the Special Program in Sports (SPS) in regular high schools, which have the capacity to implement and sustain the program in terms of trained teachers, facilities and equipment.
2. In view of this, the DepEd issues the enclosed **Implementing Guidelines on the Special Program in Sports (SPS)** for the information and guidance of secondary school heads who wish to offer the SPS.
3. All other provisions of DECS Memorandum No. 242, s. 2000 entitled *Implementing Guidelines for the Pilot Testing of the Special Sports Program at the Secondary Level* and DepEd Order No. 46, s. 2012 entitled *Policy Guidelines on the Implementation of the Special Curricular Programs at the Secondary Level*, Item No. 3, which are inconsistent with these guidelines, are hereby rescinded.
4. Immediate dissemination of and strict compliance with this Order is directed.


BR. ARMIN A. LUISTRO FSC
Secretary

Encl.:

As stated

References:

DECS Memorandum: (No. 242, s. 2000)
DepEd Order: Nos. 54, s. 2010; 28 and (46, s. 2012)

To be indicated in the Perpetual Index
under the following subjects:

FUNDS	SCHOOLS
POLICY	SPECIAL EDUCATION
PROGRAMS	SPORTS
RULES AND REGULATIONS	

Model: SPS

0367-June 16, 2015

**Department of Education
Bureau of Secondary Education**

***IMPLEMENTING GUIDELINES
ON THE SPECIAL PROGRAM IN SPORTS (SPS)***

1. Program Description

The Special Program in Sports (SPS) was originally conceived to address the needs of talented students in different sports disciplines and to identify and create a pool of athletes who will be trained to compete in national and international sports competitions.

However, in the course of program implementation, there was a paradigm shift that elevated SPS to a higher degree of social relevance. The program is now envisioned to equip SPS graduates for employment or higher learning in the field of sports and related areas.

2. Subject Nomenclature

The specialization subject shall be written in the report card as "Special Program in Sports: (Specialization)."

3. Program Objectives

- 3.1 To enhance athletic potential;
- 3.2 To prepare learners for work or higher learning; and
- 3.3 To achieve school-sport balance;

4. Curriculum Design

4.1 The school shall offer a four-year curriculum based on the K to 12 Basic Education Program with specialization in sports.

4.2. In addition to athletics and/or swimming, which are the basic sports requirements, the school shall offer any DepEd-approved sports or any of the following sports (a minimum of five individual/dual sports and three team sports):

Individual/Dual Sports

Archery, Arnis, Badminton, Chess,
Gymnastics, Table Tennis,
Taekwondo, Tennis

Team Sports

Baseball, Basketball, Football,
Sepak Takraw, Softball,
Volleyball

4.3 The Independent Cooperative Learning (ICL) sessions must be devoted to provide support to the student-athletes' academic subjects.

5. Time Allotment

The sports specialization shall be offered for 240 minutes per week. Training on the sports specialization may be done outside of class hours.

6. Admission to the Program

6.1 The SPS shall be open to high school-aged students enrolled in Philippine schools.

6.2 The students of the SPS must:

6.2.1 have the potential/skills in more than one of the school sports offered;

6.2.2 have participated in sports competitions, as attested by the elementary school principal;

6.2.3 pass the Physical Fitness test; and

6.2.4 submit the following documents upon enrolment:

6.2.4.1 Form 138 (with an Approaching Proficiency level in P.E. and Developing level in any subject);

6.2.4.2 Medical certificate administered by a government physician;

6.2.4.3 Parental consent stating that the student may undergo rigid training in specialized sports; and

6.2.4.4 Certificate of good moral character certified by the elementary school principal.

6.3 A Committee on Admission of students shall be organized at the school level to conduct the screening of student-athletes.

6.4 The students admitted to the Special Program in Sports shall form a separate section/class.

7. Transfer to the SPS

7.1 Students who wish to transfer to the SPS shall be admitted provided that they:

7.1.1 come from any of the schools implementing the SPS; and

7.1.2 submit the documents required for admission in the program as mentioned in 6.2.4.

7.2 Students who wish to transfer out of the program shall be accepted in the regular program without any deficiency.

8. Retention to the Program

8.1 To be retained in the program, a student shall:

8.1.1 maintain a Proficient (85%-89%) level of assessment in the specialized subject and an Approaching Proficiency (80%-84%) level in all other subjects. In cases where the above requirement is not met, a student should be accepted in the regular program, provided, he/she is not at the Beginning level in any learning area;

8.1.2 must not incur absences of more than 20% of the total number of school days;

8.1.3 be physically and mentally fit as evidenced by a medical certificate; and

8.1.4 exhibit good behavior at all times.

9. Student Support

To ensure school-sport balance among student-athletes, support will be extended through:

- a. remedial/mentoring on life skills and academic subjects;
- b. regular parent-teacher conference to discuss school performance;
- c. flexible learning delivery in case of training and competition; and
- d. provision of uniforms, meal and transportation allowances, and safety during competition.

10. Evaluation of Student Performance

10.1 The SPS shall adopt the new assessment and rating system as provided in DepEd Order No. 8, s. 2015.

10.2 There shall be a pre- and post-performance profile of every student-athlete per sports discipline every school year.

10.3 Recognition

To qualify for honors, candidates should be able to meet the criteria prescribed by DepEd in conformity with the latest policies and guidelines pertaining to honor students.

11. Number of Classes/Size

The class size shall be a maximum of 45 students. There shall be at least two classes per year level for the SPS.

12. Teaching Load

The teaching load shall be determined by the Principal and in accordance with RA 4670 (The Magna Carta for Teachers).

13. Requirements/Qualifications to Offer SPS

13.1 The school must be a regular high school that has the capacity to implement and sustain the program in terms of trained teachers, facilities and equipment.

13.2 The school must have:

13.2.1 a track record of winning in sports competitions at the division and regional levels for the past three years;

13.2.2 the standard equipment and facilities of the selected sports being offered by the school or must have access to equipment and facilities available within the community, specifically those contained in the Physical Facilities manual and International Specification, namely:

- 13.2.2.1 track and field oval
- 13.2.2.2 gymnasium/covered court
- 13.2.2.3 basketball court
- 13.2.2.4 volleyball court
- 13.2.2.5 swimming pool
- 13.2.2.6 football/softball/baseball field
- 13.2.2.7 spacious playing area
- 13.2.2.8 sports equipment

13.2.3 the following maximum number of students per sports event:

13.2.3.1	Archery	-	8
13.2.3.2	Amis	-	10
13.2.3.3	Athletics	-	30
13.2.3.4	Chess	-	4
13.2.3.5	Gymnastics	-	11 (5 boys & 6 girls)
13.2.3.6	Racket Games	-	8
13.2.3.7	Sepak Takraw	-	12
13.2.3.8	Swimming	-	20
13.2.3.9	Taekwondo	-	36
13.2.3.10	Team Sports	-	30

13.3 For its manpower resources, the school shall have:

13.3.1 a school head who is a sports enthusiast who shall have the following functions and duties:

13.3.1.1 ensure the effective/efficient implementation of the policies and guidelines regarding the program;

13.3.1.2 organize the faculty and personnel of the sports program;

13.3.1.3 recommend policies/guidelines and budgetary allocations for the improvement of the sports program;

13.3.1.4 supervise the faculty and other personnel concerned in the implementation of the program;

13.3.1.5 link with Non-Government Organizations (NGO), Government Organizations (GO) and other business/private entities to sustain the implementation of the program and obtain fund sources that will augment the DepEd budget for the program; and

13.3.1.6 perform other functions that may be assigned by the Division, Region, and Central Offices related to the sports program.

13.3.2 qualified teachers/trainers/coaches in sports who must possess the following qualifications:

13.3.2.1 Bachelor's Degree holder, major in PE/sports;

13.3.2.2 Satisfactory track record of athletic/sports participation (training, coaching, actual playing);

13.3.2.3 Must have a very satisfactory performance rating (for at least two school years);

13.3.2.4 Preferably a winning coach for a year at least in the division level; and

13.3.2.5 Must possess good moral character, unquestionable integrity and commitment.

13.3.3 a department head/sports coordinator who is knowledgeable in sports and shall have the following functions and duties:

13.3.3.1 recommends experts to the school principal to handle specific sports events in the absence of a teacher-trainer/coach for valid reasons;

13.3.3.2 assists/helps the principal in the implementation, organization, and supervision of the program; and

- 13.3.3.3 performs other functions as may be assigned by the school principal.

14. Child Protection

The Child Protection policy of the DepEd ensures that all schools are conducive to the education of children, taking into consideration the best interest of the learners in all its decisions and actions. The SPS implementing schools with its administrators and teachers are empowered to exercise parental authority and responsibility over its students involved in authorized SPS trainings/activities outside the school.

However, coaches/trainers must secure parental consent for trainings/activities of students outside of school hours and must seek the support and approval of the school principal. Participation in competitions, whether local or international, shall be approved by proper authorities.

15. Procedure for Adoption of the Program

15.1 The school shall:

- 15.1.1 prepare the facilities and equipment and identify competent teachers needed to implement the SPS; and
- 15.1.2 file an application to implement the program along with all required supporting documents, to the Schools Division Office (SDO).

15.2 The Schools Division Office (SDO) shall:

- 15.2.1 assess the school relative to its capabilities to adopt the SPS in accordance with these guidelines;
- 15.2.2 endorse the application of the school to the RO for approval; and
- 15.2.3 assist in sourcing funds for the program.

15.3 The Regional Office (RO) shall:

- 15.3.1 act on the application of a school to adopt the SPS upon the recommendation of the DO; and
- 15.3.2 submit to the CO the list of schools approved to offer the SPS.

15.4 The Central Office (CO) shall:

15.4.1 acknowledge the recognition of the school as an SPS implementer as approved by the RO; and

15.4.2 provide policies and standards for program adoption/implementation of the SPS.

16. Program Support Fund

16.1 To improve the quality of teaching and performance of talented secondary school students under the SPS, a developmental fund shall be integrated in the Maintenance and Other Operating Expenses (MOOE) of the schools implementing the SPS.

16.2 The fund shall be used for the following objects of expenditure that are classified as part of MOOE and as reflected in the School/Annual Improvement Plan:

16.2.1 Student development activities such as training, workshop and participation in DepEd-approved festivals, competitions

16.2.2 Procurement of sports supplies, uniform and instructional materials in the different sports areas;

16.2.3 Training of teachers and administrators on relevant topics in sports; and

16.2.4 Participation of teachers in DepEd-sponsored scholarship programs and professional upgrading of teachers, including enrolment in a master's degree program in sports.

16.3 The following items are non-eligible expenditures and shall NOT be allowed under the support fund:

16.3.1 Operational expenses such as utilities (water, electricity, janitorial and security services), which are funded from regular MOOE;

16.3.2 Capital outlay items such as computers; and

16.3.3 Major repairs of equipment and laboratories.

16.4 The school shall liquidate the program development fund at the end of each calendar year.

16.5 After being a recipient of the program support fund for three consecutive years, the school shall subsequently become a lead school in the region and as such,

shall provide assistance to other schools within the division to ensure effective and efficient implementation of the program.

17. Program Monitoring and Evaluation

17.1 The Division Office shall undertake progress monitoring twice every SY relative to program implementation;

17.2 The Regional Office shall undertake results monitoring and evaluation relative to program implementation; and

17.3 The Central Office shall supervise the implementation of the program.

18. Effectivity

These guidelines shall take effect immediately upon approval by the Secretary of the Department of Education or his official representative.